



## ACCOMMODATION REGISTRATION Instructions

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Please find below the link as follow for the booking in City Center Hotel:

Link: <http://www.citycenterhotelman.com/booknow>

The link will direct you to the booking page as shown below:

The screenshot shows a web browser window with the URL [www.citycenterhotelman.com/booknow](http://www.citycenterhotelman.com/booknow). The page layout includes a sidebar on the left with a 'CONTACT US' header and three menu items: 'BOOK NOW' (highlighted in red), 'CONTACT INFO', and 'LOCATION MAP'. The main content area is titled 'Book Now' and contains a form with the following fields: 'Name \*', 'Contact Person \*', 'Phone Number \*', 'Check In \*' (with dropdowns for Month, Day, and Year), 'Check Out \*' (with dropdowns for Month, Day, and Year), 'Room Type \*' (a dropdown menu currently showing '- Select -'), and 'Email ID \*'. At the bottom left, there is a 'Yes' button. At the bottom right, a 'Trust Rating' popup is visible, indicating 'Not Yet Rated'.

Then enter to following:

- Fill in the online booking form.
- Enter IEEE as subject in the space of contact person